

These are guidance notes for future PC meetings between September and December. NOT TO BE DISCUSSED INDIVIDUALLY AS PART OF AGM.

As discussed at informal pre-AGM meeting on 7<sup>th</sup> September 2016

Bo'ness Academy Parent Council Objectives: Target date December 2016

Present at meeting:

J Cochrane

L Shanks

G McNally

J Hislop

L McGillivray

M Blaney

C Dingwall

K Murray

Aid Communication between BA and BA Parent Forum

- Develop dedicated PC Twitter account
  - Due to various issues with existing schools' FB accounts, it was decided not to use dedicated FB account
- Utilise Group Text system more
- Info in school newsletter e.g. future meeting dates
- PC prefer to manage own page within school website
  - Discussed use of existing PC funds to help speed up new site development
  - Mr Dougan states not currently possible to access site, however not an issue when site up and running (funding not discussed)
- Request school update Handbook to incorporate items such as:
  - New staff structure (graphic chart/photo's?)
  - Guidelines on how parents/pupils utilise structure
    - E.g. protocols/procedures re bullying

These are guidance notes for future PC meetings between September and December. NOT TO BE DISCUSSED INDIVIDUALLY AS PART OF AGM.

### Engage wider BA Parent Forum

- PC members to meet informally to discuss surveying BA Parent Forum
  - Proposed meeting 26/10/16
  - E-mail Mr D with final proposed questions
  - Online/paper (office)distribution target 16/11/16
  - Survey close 30/11/16
  - Communicate via e-mail/Twitter/group text/parents' personal SM accounts
  - Feedback to school on parents' perceptions in early January
- Discussion on gauging consistency of approach in responding to parents' queries from BA staff – discussion not fully concluded

### Future Parent Council Meetings

- More structured
- 7pm – 8pm for main agenda matters
- 8pm – 8.30pm AOCB
- Close meeting sharp 8.30pm
- Advance dates for meetings (subject to change):
  - 5/10/16
  - 16/11/16
  - 11/1/17
  - 22/2/17

### Questions for School around Education

- Request accessible study guide for pupils/parents at pupil's entry level S1
- More info on subject choices, progression of subjects and *options* subjects
- Managing poor teachers
  - Included in Improvement Plan?
- Reward Trips
  - Consider *Savings Fund*?
- More inclusion and communication on opportunities available

These are guidance notes for future PC meetings between September and December. NOT TO BE DISCUSSED INDIVIDUALLY AS PART OF AGM.

### Fundraising

- PC felt numerous FR events at various times for various projects
- Prefer to be kept up-to-date on school FR events and assist
- Prefer not to be another FR body within school
  - If felt PC could assist with a separate event need clear objectives rather than general building of funds

### Workshops

- To contact SPTC re organising future workshop on *How to Help Improve your School*